

**MINUTES of a MEETING  
of the  
FINANCE AND ECONOMIC  
DEVELOPMENT COMMITTEE**  
held in the  
Council Chamber, Buckley  
on  
Tuesday 22<sup>nd</sup> May 2018

**PRESENT**

Councillor J F Thornton – in the Chair

Cllr V E Blondek	Cllr H D Hutchinson	Cllr C M Preece
Cllr C A Ellis	Cllr R B Jones	Cllr E L Preece
Cllr D Ellis	Cllr S Peers	Cllr M P Teire
Cllr I D Howes	Cllr I Peters	Cllr A G Williams
Cllr E J Hutchinson	Cllr N Phillips	Cllr A Woolley

**IN ATTENDANCE**

Mr M B Wright – Town Clerk & Financial Officer  
Mrs L George – Personal Assistant  
Mr A J White – Town Centre Manager & Technical Officer

**17141- APOLOGIES**

Apologies for absence and reasons were received and approved from Councillors J S Jones (work commitments), W A Lewis work (commitments) and M J Peers (holiday). Councillors C M Preece and E L Preece informed the meeting that they would be leaving at 8pm.

**17142- DECLARATIONS OF INTEREST**

No Declarations of Interest were made in relation to this Agenda, however, Councillor A Woolley advised the Committee that he would leave the meeting prior to the discussions regarding item 10 of the Agenda. It was –

*Resolved – that no Declarations of Interest were noted.*

**17143- MINUTES**

*Resolved - that the Minutes of the Meeting of the Finance and Economic Development Committee held on 24<sup>th</sup> April 2018, as now submitted, be signed by the Committee Chair.*

**17144- ACCOUNTS FOR PAYMENT**

*Resolved - (i) that the accounts numbered 11368-11400 (inclusive as detailed in the revised Schedule of Accounts Number 483 dated 22<sup>nd</sup> May 2018 [a copy of which had*

*been distributed to all Members] and amounting in total to the sum of £40,485.46) be approved for payment and the Town Clerk be authorised to make the necessary arrangements to ensure that the payments were properly actioned through the Council's Bank Current Account in accordance with the Council's Internal Financial Controls.*

*(ii) that the expenditure be authorised in accordance with powers contained within the relevant local government acts and as identified and described within Appendix 1 of the NALC advice 'Governance and Accountability in Local Councils in England and Wales, a Practitioners' Guide' as revised and amended.*

#### **17145- BANK RECONCILIATION**

The Committee received the monthly Bank Reconciliation as at 30<sup>th</sup> April 2018. It was –

*Resolved – that the Bank Reconciliation as at 30<sup>th</sup> April 2018 be received, noted and approved.*

#### **17146- INTERNAL AUDIT UPON THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2018**

The Committee considered the Final Accounts Internal Audit Report of the Financial Accounts for the year ended 31<sup>st</sup> March 2018 as supplied by JDH Public Sector Services. The Committee was reminded that the Report was the second Internal Audit Report of the year, the first being the Interim Internal Audit Report which had looked at the standard of Internal Controls within the Town Council, that report had already been received and approved by the Council. The Committee also noted the actions taken by the Clerk in relation to the Internal Audit as detailed in the Note 9(a) of the appended Notes to the Accounts as presented in Minute reference 17074. The Clerk also advised the Committee that the Internal Auditor had been advised of the action to be taken in relation to the Final Account Audit and had, therefore, completed Section 4 of the Local Councils in Wales Annual Return for the year ended 31<sup>st</sup> March 2018. It was –

*Resolved – that the Committee received and noted the Internal Audit report, the completion of Section 4 of the Local Councils in Wales Annual Return for the year ended 31<sup>st</sup> March 2018 as shown in the following Agenda item and the actions taken as indicated in Note 9(a) of the Notes to the Accounts as detailed in Minute reference 17074 above. The Clerk and Staff were thanked for the continued quality of the financial administration of the Town Council.*

Councillor C M and E L Preece gave their apologies and left the meeting (family commitments).

#### **17147- LOCAL COUNCILS IN WALES ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2018**

The Committee received and considered the completed Local Councils in Wales Annual Return for the year ended 31<sup>st</sup> March 2018. The Committee was reminded that the figures in Section 1 of the Return were all extracted from the Final Accounts as detailed in Minute reference 17074, the figures being netted by the VAT element. The Clerk also

advised the Committee that in relation to the Annual Governance Statement, evidence would be provided to the External Auditor to substantiate the responses as listed. It was –

*Resolved – that the Committee received and approved the completed Local Councils in Wales Annual Return and approved the signing of the Annual Return by the Chair of the Committee and the Clerk.*

#### **17148- EXCLUSION OF THE PRESS AND PUBLIC**

It was –

*Resolved – that in view of the confidential nature of the business about to be transacted it was in the public interest that the public and press be temporarily excluded and they were instructed to withdraw.*

#### **17149- CAR PARKING CHARGES IN BUCKLEY**

The Committee was reminded that in excess of £40,000.00 had been placed in the 2018/19 Approved Budget for the payment to Flintshire County Council for the removal of charges for a period in this Financial Year in the car parks in Buckley. The Clerk provided the Committee with an update on information received in the recent past regarding the above.

Following a detailed debate it was –

*Resolved – that the Clerk's report and update be received and noted and that the Clerk's recommendations as contained in the update be approved with an amendment to the third recommendation.*

Councillor A Woolley gave his apologies and left the meeting at 8.17pm (prejudicial interest in relation to Agenda item 10).

#### **17150- MEETING WITH WELSH BORDER COMMUNITY TRANSPORT (WBCT)**

The Committee was reminded that following a meeting with WBCT on 27<sup>th</sup> March 2018 correspondence had flowed between the Clerk and WBCT culminating in a letter dated 17<sup>th</sup> May 2018 from WBCT. The Clerk provided a report on the matter, which contained a request as to whether or not the Committee wished to take any further action on the matter. Following a detailed debate in which the professionalism that the Clerk always displayed was respected. It was –

*Resolved – that a number of courses of action were approved, those actions to be taken over a number of months.*

Prior to the meeting closing, the Clerk reminded Members that the above two items had been discussed under confidential cover and that no breach of that confidence should occur outside the Chamber.

**CHAIR**