

**MINUTES of a MEETING
of the
BUCKLEY TOWN COUNCIL
held in the
Council Chamber, BUCKLEY
on
Tuesday 27th November 2018**

PRESENT

Councillor D Ellis (Town Mayor) - in the Chair

Cllr V E Blondek	Cllr R B Jones	Cllr N Phillips
Cllr I D Howes	Cllr W A Lewis	Cllr M P Teire
Cllr E J Hutchinson	Cllr M J Peers	Cllr J F Thornton
Cllr H D Hutchinson	Cllr S Peers	Cllr A Woolley
Cllr J S Jones	Cllr I Peters	

IN ATTENDANCE

Mr M B Wright – Town Clerk & Financial Officer
Mrs L George – Personal Assistant
Mrs T J Reece – Personal Assistant
Mr A J White – Town Centre Manager & Technical Officer

17313- APOLOGIES

Apologies for absence and reasons were received and approved from Councillors C A Ellis (family commitments), C M Preece (family commitments), E L Preece (family commitments), P G Shone (family commitments), A G Williams (work commitments) and W A Lewis would be leaving the meeting at 8pm (family commitments).

17314- DECLARATIONS OF INTEREST

No Declarations of Interest were made in relation to this Agenda. It was –

Resolved – that no Declarations of Interest were noted.

17315- PUBLIC QUESTION TIME

The Clerk reported that no questions had been received. It was –

Resolved – that the Clerk's report be received and noted.

17316- MINUTES

Resolved – that the minutes of the Meeting of the Buckley Town Council held on 23rd October 2018, as now submitted, be approved and adopted and signed as a correct record.

17317- MAYORAL AND COUNCIL ANNOUNCEMENTS

The Mayor advised the Council of the following:-

1. The Mayor thanked Reverend Martin Batchelor for saying prayers before the commencement of the meeting.
2. On 27th October the Mayor and Mayoress had attended the Dedication of The Royal British Legion Buckley War Memorial.
3. On 28th October the Mayor and Mayoress had attended the Mayor of Caerwys Town Council's Civic Sunday held at St Michael's Parish Church, Caerwys.
4. The Mayor thanked everyone that had attended his Civic Charity Ball held on Friday 2nd November and hoped that everybody had enjoyed the evening as much as he and the Mayoress had. The Mayor advised that the raffle, auction and donations alone had raised in excess of £3,108 towards his chosen charities.
5. On Monday 5th November the annual Fireworks Display had been held on Higher Common. The Mayor thanked Members, Staff and volunteers who had collected for charity on the night which the Mayor felt had been the best ever experienced.
6. On 10th November the Mayor and Mayoress had attended Jubilee Court Community Centre – Remembering Buckley Heroes of World War I Exhibition.
7. On 10th November the Mayor had been invited as a guest to watch Buckley Football Club at Globe Way.
8. On 10th November the Mayor attended the Team Jenson event held at Lane End Club in aid of Muscular Dystrophy UK.
9. On Sunday 11th November the Remembrance Day Parade and Service, which was organised by The Royal British Legion, Buckley Branch, was held at St Matthew's Parish Church. The Mayor was pleased to see so many people turn out for this event.
10. On 12th November the Mayor had attended the Seishyn Rui Jujitsu Club in Buckley to oversee the two black belts receive their 2nd Dans.
11. The Mayor was delighted to say what a success the Christmas Lights Switch-On was this year. He thanked those Members and volunteers who had helped on the day and thanked the Town Council Staff for the sterling efforts they had put in to make such an enjoyable day. Finally, he thanked Councillor Ian Peters for acting as such a convincing Father Christmas and Councillor Wendy Lewis for acting as Mrs Claus and Wendy's daughter Hannah for acting as an Elf.
12. The Mayor advised that at the Council Meeting on 11th December he intended to have a raffle for his chosen charities and would be grateful if Members could provide prizes.

13. The Mayor advised that as Christmas Eve fell this year on a Monday, it seemed unproductive to ask the Staff to come in for one morning. The Mayor suggested that the Staff be granted an additional day so that the Christmas break extended from close of business on Friday 21st December 2018 and the office reopened on Wednesday 2nd January 2019. The Council unanimously approved the Mayor's request that the Staff be granted an additional day.
14. The Mayor advised the Council that following the Special Meeting of the Council held on Wednesday 21st November 2018, Flintshire County Council had promised to provide a revised route and frequency for the Buckley local bus service by 22nd or 23rd November 2018, in order that another Special Meeting could be arranged to discuss its contents. The revised route and frequency was received on Tuesday 27th November 2018 at 18.21. The Mayor, therefore, advised that the Special Meeting would be arranged as soon as possible, potentially on Tuesday 4th December 2018 at 7pm in the Council Chamber.

17318- MINUTES OF THE PLANNING COMMITTEE

Moved by Cllr M J Peers

Seconded by Cllr J F Thornton and it was –

Resolved – that the Minutes of the Meeting of the Planning Committee held on 23rd October 2018, as now submitted, be approved and adopted.

17319- MINUTES OF THE GENERAL PURPOSES COMMITTEE

Moved by Cllr A Woolley

Seconded by Cllr V E Blondek and it was –

Resolved – that the Minutes of the Meeting of the General Purposes Committee held on 23rd October 2018, as now submitted, be approved and adopted.

17320- MINUTES OF THE FINANCE & ECONOMIC DEVELOPMENT COMMITTEE

Moved by Cllr J F Thornton

Seconded by Cllr N Phillips and it was –

Resolved – that the Minutes of the Meeting of the Finance & Economic Development Committee held on 23rd October 2018, as now submitted, be approved and adopted.

17321- MINUTES OF THE HIGHWAYS AND LEISURE COMMITTEE

Moved by Cllr J S Jones

Seconded by Cllr M J Peers and it was –

Resolved – that the Minutes of the Meeting of the Highways and Leisure Committee held on 23rd October 2018, as now submitted, be approved and adopted.

17322- POLICIES IN RELATION TO DATA PROTECTION

The Council received and considered a report from the Clerk, which enclosed documents that complied with the requirements of the General Data Protection Regulations (GDPR). The documents were:-

1. Buckley Town Council's Data Protection Policy – updated to take account of GDPR.
2. Buckley Town Council's Document Retention Policy – updated to include a Preamble to the Document Retention Spreadsheet.
3. Buckley Town Council's General Privacy Notice – a new Policy to take into account the requirements of GDPR.
4. Buckley Town Council's Privacy Notice for Staff, Councillors and Role Holders – a new Policy to take into account the requirements of GDPR.

It was –

Resolved – that the Council received and noted the documentation and approved the four documents adoption as at the date of this meeting.

CHAIR