

**MINUTES of a MEETING
of the
FINANCE AND ECONOMIC
DEVELOPMENT COMMITTEE**
held in the
Council Chamber, Buckley
on
Tuesday 27th November 2018

PRESENT

Councillor J F Thornton – in the Chair

Cllr V E Blondek	Cllr J S Jones	Cllr I Peters
Cllr D Ellis	Cllr R B Jones	Cllr N Phillips
Cllr I D Howes	Cllr M J Peers	Cllr M P Teire
Cllr E J Hutchinson	Cllr S Peers	Cllr A Woolley
Cllr H D Hutchinson		

IN ATTENDANCE

Mr M B Wright – Town Clerk & Financial Officer
Mrs L George – Personal Assistant
Mrs T J Reece – Personal Assistant
Mr A J White – Town Centre Manager & Technical Officer

17346- APOLOGIES

Apologies for absence and reasons were received and approved from Councillors C A Ellis (family commitments), W A Lewis (family commitments), C M Preece (family commitments), E L Preece (family commitments), P G Shone (family commitments) and A G Williams (work commitments).

17347- DECLARATIONS OF INTEREST

No Declarations of Interest were made in relation to this Agenda. It was –

Resolved – that no Declarations of Interest were noted.

17348- MINUTES

Resolved - that the Minutes of the Meeting of the Finance and Economic Development Committee held on 23rd October 2018, as now submitted, be signed by the Committee Chair.

17349- ACCOUNTS FOR PAYMENT

Resolved - (i) that the accounts numbered 11526-11560 (inclusive as detailed in the Schedule of Accounts Number 493 dated 27th November 2018 [a copy of which had been distributed to all Members] and amounting in total to the sum of £40,566.34) be approved for payment and the Town Clerk be authorised to make the necessary

arrangements to ensure that the payments were properly actioned through the Council's Bank Current Account in accordance with the Council's Internal Financial Controls.

(ii) that the expenditure be authorised in accordance with powers contained within the relevant local government acts and as identified and described within Appendix 1 of the NALC advice 'Governance and Accountability in Local Councils in England and Wales, a Practitioners' Guide' as revised and amended.

17350- BANK RECONCILIATIONS

The Committee received the monthly Bank Reconciliation as at 31st October 2018. It was –

Resolved – that the Bank Reconciliation as at 31st October 2018 be received, noted and approved.

17351- BUDGETS TO ACTUALS WITH PROJECTIONS 2018/19

The Committee received and considered the Summarised Financial Accounts for the Town Council for the period to 31st October 2018. The Committee noted that included in the figures were the Budget for 2018/19, the Actual Income and Expenditure to 31st October 2018, the Projections of Income and Expenditure to 31st March 2019, the Variance Analysis between the Budgeted and Projected Income and Expenditure for the year and a number of notes explaining any significant variances identified. It was –

Resolved – that the Summarised Financial Accounts and Analysed Data for the period to 31st October 2018 and the year to 31st March 2019 be received and noted.

17352- REVISION TO THE TOWN COUNCIL'S RISK ASSESSMENT DOCUMENT (ADDENDUM 3)

The Committee received a report from the Clerk, which advised that the Town Council's Risk Assessment Document (Addendum 3 to the Standing Orders) had been revised, with the updates highlighted in blue on the enclosed document. Also enclosed was the hole punched revised Risk Assessment Document, which if approved, should replace that which was appended to Members' Standing Orders. It was –

Resolved – that the revisions to the Risk Assessment Document be received, noted and approved and that Members be advised to replace their existing Addendum 3 in their Standing Orders with the hole punched revised Risk Assessment Document.

17353- LOCAL COUNCILS IN WALES ANNUAL RETURN FOR THE YEAR ENDED 31st MARCH 2018

The Committee was advised that the Annual Return for the year ended 31st March 2018 had still not been returned by BDO LLP. It was –

Resolved – that the Clerk’s report be received and noted.

CHAIR